

NEW & YOUNG WORKER ORIENTATION

Name: _____ Date: _____ Trade: _____ Years Experience: _____

Address: _____ Phone Number: _____

Emergency Contact Name: _____ Relationship: _____ Phone Number: _____

Who conducted the orientation: _____ Position: _____

All new & young workers must complete this form prior to starting any work. You must meet all company safety requirements, and comply with all WorkSafeBC requirements while working with us. You must review each section in this orientation and initial next to the applicable box on the orientation form below. By initialing each topic and signing this form you are indicating that you have reviewed the information contained in this orientation and that you agree to abide by it and any applicable regulatory requirements imposed on us by law.

1 Do you understand the Company's policy on:	3 Hazards you may be exposed to on site
Responsibilities	Site Safety Rules
Disciplinary Action	Excavation / Working near heavy equipment
Alcohol & Drugs, horseplay, fighting, harassment	Rebar Protection
Defective Equipment	Ladder use / work platforms / Access & Egress
Smoking	Fall protection / Guardrails / Control Zones
Storage	Scaffolding/Swingstage
Lone Worker requirements	Concrete Formwork / Placing Concrete / Fly Tables
Compliance with OH&S Program	Confined Spaces
WorkSafeBC Regulation	Floor Openings
Accident investigation and reporting	Electrical Safety / Proximity to Powerlines
Safety Meetings/crew talks	Stripping Formwork
WHMIS	Loading / Unloading Vehicles / Cranes / Rigging
Hearing Protection Requirement	Lifting Materials by Hand
Promptly reporting all accidents, incidents and injuries	Crane Landing Platforms
Reviewing job procedures	Exposure to Silica Dust
Operating company vehicles	Control Zones
4 Workplace safety rules	
Substance Abuse Program	Tool box Meetings
Exit Interview	Safety Representative
Return to Work Program	Reporting Unsafe Acts/Conditions/Equipment
2 Personal Protective Equipment (PPE)	Reporting accidents/incidents (Near Miss)
Hard Hat (certified)	Emergency medical/fire/evacuation procedures
Safety Boots (certified)	MSDS location
Clothing (long pants, shirt with 6" sleeves)	Red & Yellow Caution Tape & Signs
Safety Glasses, contact lenses (as required)	Public Interaction Rules
Hearing Protection (as required)	Blood Borne Pathogens
Respiratory Protection (as required)	Location of first aid & how to summon (site specific)
Gloves (as required)	
Reflective Vests (as required)	
5 Information you require to work safely	
Your Supervisor is: _____ Contact them at: _____	
Part 3.12 of the WorkSafeBC Regulation states;	
All workers have the right and obligation to refuse unsafe work. You cannot be fired for refusing to do work you consider to be unsafe. When we are aware of the unsafe condition we will remedy it without delay or provide a safe means of doing the work.	
Working safely is a condition of employment. Do you understand this? <input type="checkbox"/> Y (initial) _____ <input type="checkbox"/> N (stop orientation & clarify)	
WHMIS training is required by law. Do You have WHMIS training? <input type="checkbox"/> Y (initial) _____ <input type="checkbox"/> N Training Date: _____	
Annual hearing tests are required by law. When was your last hearing test? _____ Test Date: _____	
Training on SWP for your job will be conducted by your supervisor. Training Date: _____	
You will be working at (project): _____ The CSO is: _____ ph #: _____	

EMPLOYEE SIGNATURE

SUPERVISOR NAME & SIGNATURE

DATE

FORM-0098

Dominion Masonry Ltd.